

पश्चिम रेलवे

E-Office No. 84616
No.EP 637/0/COVID-19

मं.रे.प्र.कार्यालय रतलाम
दिनांक 29.01.2021

प्रति,
समस्त अधिनस्थ एवं अधिकारीगण
रतलाम मण्डल

**विषय:- Interim Procedure Orders on regularisation of absence during COVID19
after epidemic lockdown Period**

महाप्रबन्धक (स्था) चर्चगेट मुम्बई के पत्र क्रं. No EP/637/0/COVID19 Dated
29.12.2020 की प्रति आपके सूचना,मार्गदर्शन एवं आगे की कार्यवाही हेतु प्रस्तुत है।

संलग्न:- यथोक्त

(अमरसिंह सागर)
सहायक कार्मिक अधिकारी
रतलाम

प्रतिलिपि: -

व.म.का.अधि/मं.का.अधि/सहा.का.अधि(याता/इंजी/याँ) रतलाम मु.का.अधि/ का.अधि/
ईटी,ईएम,ईडी, ईई, गोपनीय,डीएआर,यु सेल,आरक्षण सेल, पासपीएफ/ वेतन/ निपटारा /
मु.का.नि/ मु.क.नि/ मु.विधि.सहा/सीआई एचईआर/जेनिटर मंडल कार्या रतलाम ,
वे.रे.म.सघं, वे.रे. ए.यू , SC/ST, OBC एसो.



WESTERN RAILWAY

508

Headquarter Office
Churchgate,
Mumbai- 400 020.

No. EP 637/0/COVID-19

Date- 29.12.2020.

ALL PHODs/HODs
DRMs/CWMs/ Unit In charge
C/- General Secretary WRMS-BCT, WREU-GTR
C/-ZS All Indian SC/ST Railway Employees Association, WR, Mumbai
C/-ZS All Indian OBC Railway Employees Association, WR, Mumbai

Sub :- Interim Procedure Order on regularisation of absence during COVID_19 after epidemic lockdown period .

Ref:- This office letter of even no. dated - 04-09-2020.

In reference to above, it is advised that instructions issued by Railway Board, MHA & State Government from time to time, are for the period till normal office attendance is permitted by local authorities.

Till further orders are received from Board, instructions regarding treating of absence as contained in para 5 and 9 of Railway Board's orders dated 03-09-2020 circulated to all concerned under this office letter under reference (P.S. no. 66/2020, dated - 04-09-2020) may be followed.

Further, as per Board's said letter, the ceiling of maximum Special Causal Leave may be limited to 30 days and will require counter signature of at least JAG level officer.

This issues with the approval of Competent Authority i.e. CPO (G).

Signed by Arun A Sonawane
(Arun A. Sonawane)
Date: 29-12-2020 (1224-37)
Dy. CPO (HRD)-CCG
Reason: Approved
for General Manager (E)